

Lake County Board of Commissioners

Group Number # 505395



GUARDIAN®



## Employee Benefits Hotline

Benefit specialists are available to answer questions as you sign up for your Guardian benefits

Toll-free Phone	
	7:00 a.m. - 8:30 p.m. EST
1-888-600-1600	6:00 a.m. - 7:30 p.m. CST
Monday – Friday	5:00 a.m. - 6:30 p.m. MST
	4:00 a.m. - 5:30 p.m. PST

### STEP 1: Ask yourself these questions to determine if you should call the Employee Benefits Hotline.

If you answer “yes” to any of these questions, prepare to contact the Hotline (go to step 2):

- Do I need help completing my enrollment form?
- Do I have questions about the benefits covered under the plans my employer is offering?
- Do I need to make my first dental / vision appointment immediately following my enrollment? *(If so, it's suggested you contact the hotline 72 hours prior to your visit so you can ensure your provider has your coverage information. Coverage begins on your plan's effective date.)*

### STEP 2: Prepare to contact the Hotline

- Name of the company you work for: Lake County Board of Commissioners
- Your company's group number: Group Number # 505395

### STEP 3: Call 888-600-1600 to get answers!

- Press #1 to identify yourself as an employee
- At the next prompt: Press #1 if your questions relate to Dental Benefits  
Press #0 for all other questions
- Enter your company's group number

**IMPORTANT NOTE:** The Employee Benefits Hotline provides pre-enrollment support in over 50 languages! Once you are enrolled in a plan, you will receive additional information and new toll-free phone numbers. If you are looking for a dentist or vision provider who participates in your plan, go to [www.GuardianAnytime.com](http://www.GuardianAnytime.com).